

Monte Vista Elementary School

Family Handbook

2024 – 2025



Pamela Picchiottino
Principal

Michael Benecchi
Asst. Principal

37420 Via Mira Mosa
Murrieta, Ca 92563
(951) 894-5085

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Supporting your Student's Learning

Supporting your child's learning at home is a crucial part of their educational success. Here are some effective ways you can help:

1. **Create a Positive Learning Environment:** Designate a quiet, well-lit space for your child to study and complete homework. Ensure this area is free from distractions.
2. **Establish a Routine:** Consistency is key. Set regular times for homework, reading, and other educational activities. A structured routine helps children understand the importance of learning.
3. **Encourage Reading:** Reading together or independently can significantly enhance your child's literacy skills. Make reading a daily habit and provide access to a variety of books that interest them.
4. **Stay Engaged:** Show interest in what your child is learning. Ask about their school day, discuss what they found exciting, and help them with homework when needed.
5. **Promote a Growth Mindset:** Encourage your child to embrace challenges and view mistakes as learning opportunities. Praise their effort and perseverance rather than just their achievements.
6. **Utilize Educational Resources:** There are many online tools and resources available that can supplement your child's learning. Educational games, videos, and apps can make learning fun and interactive.
7. **Communicate with Teachers:** Maintain open lines of communication with your child's teachers. Attend parent-teacher conferences and stay informed about your child's progress and any areas that might need extra attention.
8. **Support Their Interests:** Encourage your child to explore subjects they are passionate about. Whether it's through hobbies, projects, or additional reading, fostering their interests can lead to a deeper love for learning.
9. **Model Lifelong Learning:** Show your child that learning doesn't stop after school. Engage in your own learning activities, whether it's reading a book, taking up a new hobby, or discussing current events.
10. **Encourage Healthy Habits:** Ensure your child gets enough sleep, eats nutritious meals, and stays physically active. A healthy body supports a healthy mind.

Together, we can create a supportive and enriching environment that will help your child thrive academically and personally.

General Information

We believe that each student can learn and should have the opportunity to grow as an individual academically, socially, and emotionally. Each student will be provided with a quality educational program to facilitate this growth. Education is a cooperative venture between educators, students, and parents. It is important to us to develop a working relationship with parents to provide the best learning experience possible for each student. The educator is responsible for providing a well-rounded academic program. The parent is responsible for supporting and assisting the school's program as well as being a consistent help to his/her child. The student is responsible for doing the best that he/she can do, following school rules, and treating other students and adults with respect and courtesy.

Monte Vista students are expected to behave in a manner that reflects respect for themselves, their teachers, other adults, and their fellow students. Many people have no other means of judging Monte Vista School other than by the behavior of its students. Therefore, students are expected to show safe, respectful, responsible, and kind behavior in their contact with all people. Throughout the school, our students' language, behavior, and orderliness reflect on Monte Vista.

One primary goal of our educational program is to prepare students for present and future challenges. This goal can best be accomplished in a teaching/learning environment that allows for respectful, positive collaborative interactions, with the teacher providing high quality, standards-based instruction.

Students are expected to behavior in a manner which is in accordance with our school-wide behavioral expectations. Expectations are posted throughout the school community and students routinely review the expectations during P.R.I.D.E., the school's weekly social skills instructional block. Behavior that interferes with the learning environment, the safety of others, and the orderly operation of the school is not acceptable. The school team is committed to upholding high academic and behavioral standards and will use evidence-based interventions to support students' academic and personal-social needs. Students are expected to behavior in a Safe, Respectful, and Responsible manner, while engaging in kind interactions with all members of the MVES community.

MVUSD Mission Statement

To inspire every student to think, to learn, to achieve, to care.

Character Counts

We also believe that CHARACTER COUNTS at Monte Vista! **The 6 Pillars of Character include:**

Trustworthiness

Be honest • Don't deceive, cheat or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends and country

Respect

Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

Responsibility

Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your choices

Fairness

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly

Caring

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

Citizenship

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment

Vision Statement

Monte Vista will be known for:

1. Students that are empowered with confidence, competence, and enthusiasm for future success.
2. An administrative team that is supportive, proactive, and motivational within our school community.
3. Collaborative grade level teams with team members promoting lifelong academic and social-emotional learning for students.
4. Teachers who provide a safe, fun, and empowering learning environment with rigorous, standards-based instruction.
5. The academic and social-emotional success of every student, with a rigorous, standards-based curriculum at the center of instruction.
6. A multi-tiered, comprehensive system of academic and social-emotional interventions, which support student learning and foster growth and awareness using restorative practices instead of traditional disciplinary processes.
7. Provide an engaging learning environment that enhances academic and interpersonal skills that are transferred into student daily lives.
8. Creating strong partnerships with our families and greater community.

PBIS Statement of Purpose

Monte Vista Elementary School is proud to offer a multitude of Positive Behavioral Interventions and Supports (PBIS) under the MVUSD Multi-Tiered Systems of Support

framework. The school site offers several evidence-based interventions to support student success. The PBIS Team Statement of Purpose is as follows:

The PBIS Team will strive to foster a collaborative and positive staff culture to support our Monte Vista school community. We will maximize student growth and achievement by providing a solution-focused and inclusive environment. Utilizing data, we will create and maintain consistent behavior systems with common language to support student growth and staff & student well-being.

Expectations for Student Behavior

Our Monte Vista students are thrilled to demonstrate their Mountain Lion Pride, by adhering to our school-wide behavioral expectations. Throughout the campus environments, our students demonstrate their behavior in accordance with our universal expectations of being **Safe, Respectful, and Responsible**, while interacting kindly with others. The schoolwide expectations include the following:

Be Safe

- **Keep ALL Hands, Feet, and Other Objects to Yourself (KAHFOOTY).**
- Walk on and around campus.
- Wash and sanitize hands often and keep my hands away from my mouth, nose, and eyes.

Be Respectful

- Listen and follow expectations.
- Use kind words, faces, and body language.
- Be mindful of others' ideas and feelings.

Be Responsible

- Be an attendance HERO (**H**ere, **E**veryday, **R**eady, and **O**n Time).
- Use coping skills to help with strong emotions.
- Have a growth mindset and thoughtfully solve problems.

Our MVES team is committed to molding students that will be community leaders, both at MVES and beyond. If a student does not adhere to the site's behavioral expectations, our teachers, staff, and administration are committed to supporting our students, with an emphasis on restorative practices and learning. Although there are consequences for actions, the goal is to maintain a highly supportive learning environment where our students are nurtured and grow.

School Rules

In addition to following the schoolwide expectations listed above, students are expected to adhere to the following:

- Complete assigned work on time.
- Play in assigned areas only.
- Leave prohibited items at home (e.g., toys, gum, radios, electronics, weapons) to school.

- Turn off and store cell phones and cell phone watches during school hours.
- Eat only in designated areas.
- Follow all school rules

Classroom Rules

In addition to the requirement that students follow the schoolwide expectations listed above, each teacher will have his/her own set of classroom rules. In general, the following behaviors are expected in the classrooms:

- Listen carefully to instructions and directions.
- Follow directions.
- Show respect to others.

Steps to Solving Problems

1. Cooperate
2. Talk it over and listen
3. Walk away
4. Ignore it
5. Apologize
6. Think of other options
7. Ask for help/find a staff member
8. Take responsibility for actions

Staff Responsibilities

- Develop each student's potential to the fullest.
- Determine the level of students' skills and provide the most effective and challenging instruction to meet their needs.
- Keep parents informed frequently of the classroom program and student progress.
- Return parent inquiries or calls as quickly as possible.

Parent Responsibilities

- Support regular attendance and see that children arrive at school on time.
- Check for homework completion and help children to make up any missing work.
- Review, sign and return classroom notices, as requested.
- Provide students with appropriate clothing
- Show interest in what the child does each day in the classroom.
- Contact the school for information or to resolve a problem or concern.
- Keep school updated on home, emergency and work phone numbers.
- Inform the school of the reason for the absence, either by note or by phone.

Student Responsibilities

- Obey all school rules.
- Earn at least a passing grade in all class work.

- Complete homework assignments and make up any missing assignments due to absences.
- Attend school regularly and be prompt to class.
- Take home letters, reports, conference requests, and other communications for parent signature and return signed portion to school.

Back-to-School Night

At the beginning of each school year, MVES provides families with the opportunity to meet teachers, understand grade-level and classroom expectations, and discuss the school behavioral expectations.

Open House

At the end of each year, MVES provides families with the opportunity to visit their student's classroom, a time when students share their school experiences with their families, showcasing their work and introducing their teachers and friends.

Notices/Communication for Families

MVES and the PTA routinely use Parent Square and email to communicate with families regarding school events. Access to Parent Square is set up through the Aeries parent portal. Please contact the front office with questions regarding Parent Square access.

Parent Visits

Parents and legal guardians are encouraged to visit the school. Other community members may visit on official business or field trips. All visitors must check in at the front office for a visitor's badge before entering the campus. Classroom visits by parents/guardians need to be arranged 24 hours in advance, and the principal has the right to limit the visit length.

Parent Conferences

Parent conferences are scheduled to discuss your child's progress. These conferences are essential for partnering in your child's education. Parents can also request special appointments with teachers at any time during the school year.

PTA Involvement

The PTA promotes the welfare of students at home, school, and in the community. The MVES PTA strives to create a strong home-school connection. Parents are encouraged to participate in PTA activities such as routine meetings, Monte Fest, game/movie nights, Hit Cocoa with Santa, and the Reflections Art Program to name a few events.

Textbooks and Library

MVES is proud of our library and the resources available to our students. The library offers resources for regular classroom visits and individual research.

Please encourage your child to take care of library books and to return checked out books in a timely manner. Students are held accountable for textbooks and other loaned materials. Families will be charged for lost or damaged items.

Damage to School Property

Parents are liable for any loss or damage to school property caused by their children, up to \$5,000. Fees should be paid before the end of the grading period. Examples of damage include lost or damaged books and equipment or vandalism to school property.

Grade Placement

Promotion or retention decisions are based on the student's success at the next grade level, considering assessment data, report card grades, progress towards meeting state standards, standardized test scores, teacher input, as well as social-emotional development.

Classroom Events and Parties

Classroom celebrations occur throughout the school year, such as seasonal events or birthday parties. If you would like to participate in such an event, please reach out to your student's classroom teacher for more information. If you provide food or treats for the occasion, the food must be individually packaged, store-bought, and labeled. Please make your student's classroom teacher is aware of any food allergies they may have.

Lost and Found

Please clearly label all clothing and items brought to school. Lost and Found items are located outside the MPR and unclaimed items are donated twice a year.

Cafeteria

Students are expected to be courteous, kind, and considerate while getting lunch in the cafeteria or eating in the lunch area. They are expected to enter the cafeteria orderly, use appropriate manners, and clean up after themselves. Eating is limited to designated areas.

School Meals

Both breakfast and lunch are available at school and are free for the 2024-2025 school year. For the purposes of providing feedback for the State, families are encouraged to complete a Meal Program Application to ensure resources are distributed.

Breakfast is available at 8:00 am, every day, in the multipurpose room. Students will eat lunch at the time designated for their grade level. Students may either bring their lunches or can get lunch at school.

Inclement Weather

During inclement weather or high pollution levels, the administration will limit outside physical activity to protect students' health.

Pets

Pets are not allowed at school. Stray animals will be picked up by animal control.

School Attendance

Absence from school interrupts the continuity of learning. According to state law, your child's daily attendance is mandatory each day they are physically able. Parents or guardians are responsible for their child's attendance. Valid reasons for absence from school (Education Code, Section 46010) include:

- Illness or injury to the child.
- Quarantine of the home by a county or city health official.
- Medical, dental, optometric, or chiropractic appointments.
- Attendance at funeral services for an immediate family member.

Other absences are considered unexcused and disrupt your child's instructional program, costing the district.

Notification of Absence

The school must have an official explanation for all absences. Please call the office at 951-894-5085 every day your child is absent. A 24-hour voicemail is available for your convenience. If your child will be away from school for an extended period, notify the school in advance. Teachers require a 24-hour advanced notice if work is requested during a long absence. Teachers will work with families to determine what work, if any, will be provided while the student is away from school.

Late Arrival

If your student is late, they must check in with the office before going to class. A student tardy for more than 30 minutes per day for three days in one school year is considered truant by the rules set forth by the State of California, and may be reported to the attendance supervisor or the School Attendance Review Board.

Arrival and Dismissal

For the 2024-2025 school year, the MPR will open each school day at 7:15 am for early drop-offs. The cafeteria will serve breakfast at 8:00 am, and both breakfast and lunch are free for the current school year. Campus gates open at 8:15 am, and students will gather

in the Monte Vista village area until their bell rings. Students will be dismissed at 2:45 pm on regular days and 1:50 pm on Early Outs Wednesday through the front or back gates.

Kindergarten students and Transitional Kindergarten students will arrive and depart based on whether they are attending AM or PM classes. The schedules are as follows:

AM Kindergarten	8:30 arrival	12:55 dismissal
PM Kindergarten	10:20 arrival	2:45 dismissal
AM TK	8:30 arrival	12:00 dismissal
PM TK	11:15 arrival	2:45 dismissal

Both kindergarten and transitional kindergarten pick up and drop off will occur outside of their classrooms in the kindergarten area.

Leaving School During School Hours

If you plan to take your student out of school during the day, please do so through the front office. When you arrive, you will be expected to show proper identification and to sign your student out of school. Only parents/guardians listed on the emergency card may sign out a child. The clerk will call the child's classroom, and the child will be sent to the office. No parent is allowed to go directly to the classroom. A pass is required to go onto campus for any reason. Please do not call the office in advance to request your child be released to the front office prior to your arrival. No child will be called from class after 2:30 pm.

Dress Code

The following are the Murrieta Valley Unified School District Dress Code Guidelines:

- Students will wear clothing (including jewelry, accessories, etc.) that is clean, safe, healthy, and suitable for an active learning environment. Inappropriate clothing or accessories include chains attached to wallets, spiked bracelets, necklaces, rings, midriffs, short shorts, or short skirts.
- Safe and healthy footwear must be worn at all times. Flip flops without heel straps are inappropriate.
- Clothing will maintain socially acceptable standards of modesty. Immodest clothing includes halter tops, clothing that reveals the midriff, cleavage, buttocks, or undergarments, tank tops with oversized neck or armholes, see-through clothing, and spaghetti strap shirts.
- Clothing, accessories, and other personal items may display appropriate messages, slogans, and logos. Inappropriate messages include references or symbols of racial supremacy, drugs, tobacco, alcohol, sexually explicit content, weapons, nudity, gangs, vulgarity, or violence.

- Clothing or items that can intimidate others, indicate gang affiliation, or endanger the wearer are not allowed.
- Baseball-style hats with forward bills are allowed in elementary schools if worn according to socially accepted standards.

Cell Phones/Cell Phone Watches

The district supports and allows possession of cell phones for safety and emergency use. However, their use is restricted:

- Phones must be off or silent and put away during the school day, including instructional time, breaks, and lunch, unless used for instructional purposes directed by the teacher.
- The use of any camera on campus is prohibited unless part of a class assignment or approved school activity with advanced permission from the principal.
- Students with a health-related need for a cell phone, determined by a licensed physician, may use one with proper documentation provided to school administration.
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Other electronic devices without educational purposes are discouraged. These include audio or video devices such as headphones, MP3/MP4 players, tablets, games, etc., which may not be used in school without specific permission from staff. The school is not responsible for loss or theft of electronic devices. Any loss or theft should be reported to the Murrieta Police Department.

Consequences

First Offense: Device may be confiscated, held in the front office, and returned at the end of the day.

Second Offense: Device may be confiscated and must be picked up by a parent.

Listening and Recording Devices

Education Code Section 51512 provides for disciplinary action to be taken if a student uses, without expressed permission from a teacher, any electronic recording or listening device:

The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary

schools without the prior consent of the teacher and the principal of the school given to promote and educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person other than a pupil, who willfully violates this section, shall be guilty of a misdemeanor. Any pupil violating this section shall be subject to appropriate disciplinary action.

Health and Medical

A health technician is on site, daily, to ensure immunizations are up to date, assist with health screenings, and perform first aid. A school nurse is available on a limited basis. If a child becomes ill at school, parents are contacted first. If unsuccessful, the school will contact an alternative person listed on the emergency card. The health office is not equipped to care for sick or injured children for extended periods, and parents must pick up their child if no one else is available. MVES*requests that students who are ill be picked up within 15-30 minutes. Emergency information must be kept up to date, and is done so through the Aeries Parent Portal. Sick children should not be sent to school.

*See District Policy <https://www.murrieta.k12.ca.us/Page/247>

Notify the school immediately if your child has a contagious disease to prevent epidemics. Contagious diseases may be life-threatening to some students. Children may return to school when the contagious period has passed.

Drugs and Medication

Medications, including all OTC medications and cough drops, must be turned into the office by a parent/guardian or someone over 18, (students cannot bring in their own medications), and kept in the nurse's office. The school requires a physician's written directions for dispensing the medication, and the medication must be in the original pharmacy container. Parents and doctors must sign an authorization for school personnel to administer the medication. See district website for forms: <https://www.murrieta.k12.ca.us/Page/250>

Allergies

Due to peanut/nut/food allergies, no peanut butter, nut products, or food containing nuts will be used for classroom projects or activities. All food provided to students must be pre-approved. Students may bring peanut butter or nut products for their own consumption, and a "Nut Aware" zone will be available for students without peanut products in their lunches. Please complete the Medical Statement under nutrition services on the website to let the cafeteria know of any food allergies that may need accommodation.

Vision and Hearing Screening

District school nurses conduct vision and hearing screening each fall for students in kindergarten, second, fifth grades, as well as for students undergoing special education assessments. If a student fails a screening, parents are notified of the result.

Immunizations

Before entering school, the state requires the following immunizations:

- **Polio:** 4 doses (3 doses OK if one was given on or after 4th birthday)
- **DTP/DTaP/DT/Td2:** (4 doses OK if one was given on or after 4th birthday. 3 doses OK if one was given on or after 7th birthday.)
- **MMR:** (Both given on or after 1st birthday)
- **Hepatitis B:** 3 Doses (Required at admission to any grade except 7th grade)
- **Varicella (Chickenpox):** 2 Doses

Please consult with your physician's office to plan for required vaccines. The Riverside County Health Department also offers free clinics for vaccinations. Contact the school health office for clinic dates.

Emergency Information

Updated emergency information is required at registration and annually. It is essential to keep this information complete and current. Students will be released only to adults listed on their emergency contact list. Any changes to the emergency list must be made in person to the front office. Failure to keep information current may result in contacting Child Protective Services/Police Department if a child is not picked up after school hours.

School Counseling

In partnership with educators, families, and community, school counselors support students by providing a comprehensive school counseling program which includes education, intervention, and consultation. MVUSD school counselors ensure every student has access to individualized academic, career/college, and social-emotional services.

Our Belief

All students have the ability to achieve their highest potential given proper resources and supports – no exceptions.

Elementary School Counselors Will:

- Help students evaluate their own interests, abilities, skills, and develop personal goals.
- Facilitate small groups to assist students in implementing positive coping skills and encourage healthy peer interactions.
- Collaborate with parents, staff, and students to provide additional support.
- Provide community resources and referrals for support outside of school.
- Encourage empathy, emotion management, and problem-solving skills in all students through core curriculum classroom lessons.

Tiers of Support:

Tier 1:

- Core Curriculum
- Attendance Awareness
- Bully Prevention
- Career/College Exploration
- School-wide Activities

Tier 2:

- Small groups (e.g., academic and self-management)
- Check In/Check Out
- Consulting and Collaboration with administration, teachers, and specialty programs

Tier 3:

- Referral to Community Resources
- Individual Counseling
- MVUSD Breakthrough Family Conferences

School Volunteers

For the 2024-2025 school year, MVES adult volunteers visiting the campus will be required to provide identification information which will be scanned and digitally processed through the Raptor Management System. The process occurs in the front office. The scanned information is instantly checked against the sex offender registry and custom databases, to determine whether there is a legal reason to prevent a person from being on campus. The goal is to keep our students, staff, and community safe. Questions regarding the process may be directed to the principal or assistant principal.

School Visitors

Parents who walk through our entrance gates daily before or after school to drop off or pick up their child will be required to wear a district provided identification (I.D.) badge when entering the school campus. The I.D. badge will prominently display the school's information along with a current picture of the parent, and their student's name.

This enhanced safety feature aims to easily identify individuals who are authorized to be on campus. These I.D. badges do not replace the 'Raptor Management System' (background checks) for parent volunteers. It is simply intended to help staff and parents identify who belongs on campus before or after school. Parents and other relatives who visit occasionally will continue to check-in at the front office to obtain a one-day visitor sticker. For large special events, (Friday Flags), An I.D. badge is encouraged but not required. All visitors without a badge must sign in upon arrival. For after hour night events (Back to School Night, Open House, etc.) badges will not be required.

Parents may request an I.D. badge for additional family members such as grandparents or siblings over 18, who drop off and/or pick up their child daily. The additional family members must be listed on the students' emergency contacts. They must also come in person and provide a legal photo I.D. for individual Raptor verification when picking up their badge.

Any misuse or abuse of the Parent I.D. Badge system, or anyone who violates district protocols, Ed. Code, or Penal Code laws may have their badge privileges revoked.

Telephone Calls to and From School

The Monte Vista School phone number is 951-894-5085. Calls to the office will be answered between the hours of 7:30 a.m. and 4:00 p.m. The secretary or clerk will take messages and make appointments. We cannot disturb the class to have a teacher come to the phone.

Student Use of Phones

The school phone is for business purposes. Children may not use the school phone except in an emergency. An emergency is something which affects the child's health or safety. Any messages for children will be taken by the office staff. Children will not be allowed to leave class to take phone calls.

Physical Education Requirements

California Ed. Code requires that all students are expected to wear appropriate clothing and shoes for running, jumping, climbing, and calisthenics (sit-ups, push-ups, etc.). A student may be excused from P.E. if he/she is ill or injured. Parent notes excusing a student will be honored by the teacher for one to three days. A doctor's note is required to excuse a student from P.E. for more than three consecutive days or for recurring illness.

Field Trips

Students may be given opportunities to participate in various field trips. MVES teachers plan, organize, and schedule field trips to culminate or begin units of study. They are educational in nature. All students will have the opportunity to participate in these field trips.

Remember:

- On the day of the field trip, verbal permission cannot be permitted.
- Students must have demonstrated that they can and will follow the rules of safety. Permission slips (district form only), signed by parent/guardian, must be on file.

- If the student does not have a record of good discipline, he/she may not be permitted to participate in the field trip, unless accompanied by his/her parent.
- Pre-school children or other children under 18 years old cannot accompany parents on field trips. District insurance does not cover pre-school children. Any parent who volunteers to chaperone a field trip must fill out a release form which can be obtained from the office.

School Site Council

Monte Vista School Site Council (SSC) is open to all parents who wish to participate. Members of the SSC help to write the school site plan, give input concerning the plan and the program, and help evaluate it. Parental involvement in the SSC helps to provide the best education possible for all children.

Monte Vista Single Plan for Student Achievement

A school plan is like the blueprint for a building. It outlines what will become the foundation and structure of the house. Our school plan outlines our school goals—the foundation of our educational “house”—and it contains the programs which will become its structure. Each classroom builds on the basic plan, putting in additional projects and programs that reflect the individuality of that each teacher and his/her students.

Walking in the Community

Monte Vista students often walk to and from school. Please teach your student about basic safety rules that are necessary while walking in the community. Some of the rules may include, but are not limited to:

- **Cross Streets Safely:** Use crosswalks instead of crossing between parked cars.
- **Use Crossing Guards:** Follow the guidance of crossing guards, even if it means walking a bit further.
- **Avoid Playing in Streets:** Don't play in the street or engage in dangerous behavior like running in front of cars.
- **Be Aware of Traffic:** Look out for cars before crossing and only cross when it's safe.
- **Stay Alert:** Pay attention while crossing, as drivers can make mistakes.

Bicycles

Children who ride bicycles to school must have a signed permission form on file. Students must wear helmets in accordance with California law. These permission slips may be obtained from the school office. All bicycles must be stored and locked up against the fence in front of the school. Electric bicycles are not permitted. The school is not responsible for lost or stolen bikes or parts thereof. Bicycles are not to be ridden on the school grounds. Doing so will result in the withdrawal of bicycle privileges.

Please teach your student about proper bicycle safety. Safe bicycle riders always:

- Wear helmets (that are clipped) when riding bikes, scooters, or skateboards.
- Wear proper clothing for riding.
- Check the bike brakes before starting.
- Ride with the traffic - never against traffic.
- Use proper hand signals.
- Have both hands on the handlebars while pedaling.
- Stop at all stop signs.
- Never ride “double” on bicycles.
- Walk their bikes across the street.

Toys

Toys are not to be brought to school from home. They may get lost, damaged, or stolen. Roller skates, roller blades, etc., are not to be brought to school.

MVUSD - District Discipline Policy

The Governing Board is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and achievement and desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent/guardian involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

Further information regarding suspensions and expulsions, and MVUSD student discipline policies and procedures may be found at the District Website under the Student Support Services section, [Student Support / About Student Support \(murrieta.k12.ca.us\)](http://murrieta.k12.ca.us/StudentSupport/AboutStudentSupport)

Discipline

Students who do not follow school and classroom rules are subject to consequences set forth by the classroom teacher. In the case of repeated inappropriate behaviors, or more significant behaviors, students may be referred to school administration and are subject to consequences set in accordance with the site disciplinary policy as well as State Education Code. Further information regarding MVUSD student discipline policies and procedures may be found at the District Website under the Student Support Services section, [Student Support / About Student Support \(murrieta.k12.ca.us\)](http://murrieta.k12.ca.us/StudentSupport/AboutStudentSupport)

Disciplinary referrals to administration may be given for:

1. Disrespectfulness to staff member/students
2. Disruption of class environment
3. Not following directions/intentional defiance
4. Chronic refusal to do classwork

5. Truancy from school/class/class activity
6. Habitual lack of preparedness for class (books, materials, homework)
7. Profanity or vulgarity or offensive acts
8. Fighting, kicking, hitting, pushing, throwing rocks, spitting
9. Defacing or destroying school property/private property
10. Violation of state law, school, and district policies
11. Any of the offenses found in Ed Code section 48900

Possible Consequences:

1. Parent/teacher and/or principal conferences (either in person or by phone)
2. Loss of privileges
3. Performance Contract
4. Suspension as per CA ED CODE section 48900
5. Referral to Administrative Hearing Panel with recommendation for expulsion.

Awards and Incentives**Awards for Behavior**

Students who demonstrate exceptional safe, responsible, respectful and kind school behavior may be recognized on a daily, weekly, and/or monthly basis, in the classroom and/or at school assemblies. However, we encourage all students to want to do what is right because they value the opportunity to make a positive difference for their school community and themselves.

Positive Reinforcement

Monte Paws are paper-based tangible visible rewards given to recognize behaviors which demonstrates PRIDE traits, which include **P**atience, **R**espect, **I**ntegrity, **D**etermination, and **E**xcellence. Students may submit their Monte Paws to the front office, to participate in a Friday Flag drawing.

Perfect Attendance

Students who have not been absent from school all year will be awarded a Congressional Certificate of Recognition at the beginning of the following school year. Students who transfer to Monte Vista from other schools and bring with them perfect attendance records will also be awarded a certificate, provided they maintain perfect attendance. Three (3) tardies and/or leaving school early will constitute one (1) day absence for Perfect Attendance Award purposes.